QUEEN'S GATE COMMUNITY ASSOCIATION

HOUSE RULES

This document sets forth the House Rules of the Queen's Gate Community Association promulgated by the Board of Directors pursuant to the authority contained in the Declaration of Covenants, Conditions, and Restrictions (DCCR's) of the Queen's Gate Community Association.

I. OCCUPANCY

- 1. Queen's Gate is a residential community. A residence shall not be used as a place of business or for any commercial purpose.
- 2. A homeowner is responsible for the conduct of his or her family members if any, guests, invitees, tenants and any contractors or repairmen working on the homeowner's property.

II. LEASED RESIDENCES

A homeowner may lease his or her residence subject to compliance with applicable Federal, State and local statutes and regulations and subject to the terms contained in the DCCR's and subject to the following conditions and limitations.

- 1. All leases must be consistent with single family residential use consistent with the DCCRs. Homeowners who lease their residence must notify the Managing Agent in writing and are required to deliver to the resident manager, a copy of the Lease, a list of all occupants and the residence and work telephone numbers of the lessee.
- 2. Any homeowner who elects to lease his or her premises is responsible to make certain that tenants comply with these house rules and any homeowner who leases his or her premises will be held individually liable for any violation of any house rule by any tenant. The homeowner is personally responsible for the conduct of his or her tenants and shall deliver a copy of the house rules to the tenant and secure a receipt from the tenant, in a form and manner to be provided by the Association, which states that the tenant has received and reviewed the house rules and agrees to be bound thereby.
- 3. Homeowners are required to inspect their leased premises at least every 90 days to make certain that the exterior of the premises remain in compliance with the architectural requirements of the DCCR's and to make certain that the premises are being utilized for residential purposes only. Homeowners who are not residents of the State of Hawaii are required to designate a licensed real estate broker as Agent and a copy of the Management Contract with the Broker shall be sent to the Queen's Gate Managing Agent with a copy of the Lease and list of occupants. Absentee owners are required to have their Agent inspect the leased premises at least every 90 days to make certain that the exterior of the premises

remain in compliance with the architectural requirements of the DCCR's and to make certain that the premises are being utilized for residential purposes only.

III. COMMON AREAS

- 1. The streets and sidewalks of Queen's Gate are meant for ingress and egress of vehicular and pedestrian traffic only. These areas, including the cul-de-sacs, should not be obstructed or used for any other purpose including sports activities.
- 2. The speed limit within Queen's Gate is 20 miles per hour or as posted.
- 3. Damages to common elements shall be surveyed by a delegated agent selected by the Board and the cost of repair or replacement shall be assessed by the Board of Directors against the unit whose owner or occupant caused the damage.
- 4. No repair or maintenance of vehicles is permitted in the common areas.
- 5. No codes will be posted on gate without site manager approval.

IV. PARKING

The streets within Queen's Gate are owned by the Association, and supported exclusively by maintenance fees collected by the Association. In order to minimize costs and mitigate against the necessity of future maintenance fee increases, the Association has an obligation to promulgate reasonable parking regulations, rules, restrictions and limitations. Therefore, the following parking regulations shall be observed and enforced.

- 1. Residents are strongly encouraged to park their vehicles in their driveway or in their garage. Boats and/or boat trailers must be stored in an enclosed garage and shall not be parked in driveways or on the streets.
- 2. A resident's commercial vehicle shall not be parked in driveways shared with other units or on the streets without prior written approval from the Board or Site Manager. Commercial vehicles may only be parked in an enclosed garage or on a driveway set aside for the exclusive use of the unit. A commercial vehicle is defined as a motor vehicle which displays any type of commercial advertising, or is licensed as a commercial vehicle or is a motor vehicle used in a trade or business.
- 3. No vehicle may be parked on the streets except Makaaoa Place and Kalohelani Place where parking shall be permitted provided that no vehicle shall be parked for a period exceeding 72 consecutive hours.

- 4. Residents' vehicles parked on the streets must be in good condition, must be operational, and must bear a currently valid state registration and a currently valid safety sticker. Any unlicensed vehicles or vehicles which fail to display a valid license plate, registration sticker and/or inspection sticker shall be removed from Queen's Gate common area at the owner's expense.
- 5. Residents' whose vehicles cause perceptible and extraordinary damage to the streets (i.e. through the leakage of oil or other fluids) -- shall be financially responsible for all repair costs incurred to repair such damage.
- 6. Contra-flow parking (facing oncoming-traffic) shall not be permitted at any time.
- 7. No vehicle parked on the streets shall be parked closer than ten feet (10 feet) to any fire hydrant.
- 8. No vehicle shall be parked in any part of any street that is designated by post signage as a "no-parking area."
- 9. Except for loading and unloading, no vehicle shall, at any time, be parked on the cul-de-sacs entry streets leading to the "hammerhead" elements of cul-de-sacs.
- 10. Parking in the "hammerhead" elements of cul-de-sacs shall be permitted, provided that no vehicles shall be parked thereupon for a period exceeding 72 hours.
- 11. No vehicle shall be parked closer than four feet (4 feet) to any driveway.
- 12. No vehicle shall be parked on any street, if said vehicle is blocking ingress and egress to any driveway.
- 13. Any vehicle parked in violation of these parking rules may be towed away, without notice to Ace Towing, 1040 Makepono Street, Honolulu, Hawaii. The payment of any and all charged incurred in such towing will be the sole and exclusive responsibility of said vehicle's lawfully registered owner.
- 14. Any resident whose ingress and egress to their own driveway is being blocked by an improperly parked vehicle, may, at their option, telephone Ace Towing at 808-847-7811 to request enforcement of the rules prohibiting such parking.
- 15. Any resident whose vehicle is modified (e.g. exhaust system, muffler, etc.) such that the noise emitted becomes a noise nuisance shall be in violation of quiet use and enjoyment (see VIII.)

V. PETS AND ASSISTANCE ANIMALS

1. Dogs, cats, or birds may be kept as pets by a homeowner or occupant in his or her home provided, however, (a) said pets shall not be bred, kept, or used for any commercial

purpose, (b) there shall be no more than two dogs and/or two cats in any home; and (c) said pets do not cause a disturbance to any other occupants of Queen's Gate. All dogs must be valid licensed and wear an ID collar. All cats must wear identification (e.g. collar or tag to include current name, address and telephone number of owner; or microchip registering the owner with the National Computer Recovery Network). *note: this is a county law, section 7-6.2

- 2. No dog shall be permitted in the common areas of Queen's Gate unless it is leashed.
- 3. Feral animals shall not be fed by anyone within Queen's Gate's property.
- 4. Whenever a dog is in the common areas of Queen's Gate the owner shall have with him or her, a bag or package and shall, if the dog should defecate, immediately remove the dog's defecation and take it home for disposal.
- 5. Notwithstanding anything contrary provided in these house rules, occupants may keep service or assistance animals as long as they do not become a nuisance to other owners and occupants, subject to rules and regulations adopted by the Board of Directors. Nothing in these House Rules shall be construed to infringe upon an owner's or occupant's right to reasonable accommodation, including use of a service animal or assistance animal, as defined and provided for under the Americans with Disabilities Act (42 U.S.C. 1210 et seq.), the Fair Housing Act (142 U.S.C. 3601 et seq.), and supporting State of Hawaii law.
- 6. If any animal (to include service and assistance animals) causes a nuisance or unreasonable disturbance to include defecation, noise, property damage, etc., the owner thereof will be given an opportunity to rectify the problem by measures which fall short of removal of the animal from the Project. The removal of such animal from the Queen's Gate premises shall be required only if less drastic alternatives prove unsuccessful or would be futile. None of the provisions herein will be enforced in any manner that violates the federal or state fair housing laws.

VI. ARCHITECTURAL REQUIREMENTS

1. Policy. Pursuant to the authority vested in the Board of Directors of the Association by the Declaration of Covenants, Conditions and Restrictions (DCCR's), the Board has promulgated architectural requirements with respect to exterior modifications and landscaping. Exterior modifications must receive the prior written approval of the Architectural Control Committee. Plans and detailed specifications showing type, shape, height, materials and location of any exterior/landscaping repair or improvement must be submitted in writing to the Architectural Control Committee. Advance written approval by the Architectural Committee is required prior to the start of any exterior repair or improvement which shall include any building, fence, wall or other structure including additions, improvements or exterior changes or alterations. This section also applies to the installation of any trees, shrubs, ornamental plants, grass, stone or other landscaping features which are also subject to pre-approval by the Architectural Control Committee prior to initiation of the project.

2. Procedure for Architectural Review. Complete plans and specifications in sufficient detail to enable the Architectural Control Committee to understand and evaluate the work must be submitted, in writing, at least 30 days prior to the desired project start date. Forms can be obtained from the website QueensGateHawaii.com or from the on-site manager. Homeowners are advised to refrain from executing any contracts for any exterior construction, modification or landscaping until the project is pre-approved by the Architectural Control Committee in writing.

3. Exterior Guidelines.

Roofs: Any replacement roofing material will need to be approved by the Architectural Control Committee (ACC) to ensure it is consistent with the harmony of external design in relation to surrounding structures and topography within the community.

House Material: Exterior of a residence must be stucco.

Paint Colors: The base color should be of a neutral color with the trim being of a complimentary lighter or darker shade. Since paint companies and color names change, actual color samples are required for approval.

Walls/Fences: Walls must be no more than 6 ft. in height and be constructed of stucco or lava rock. Walls along view channels or facing the golf course may not block a neighbor's vista. Metal work and decorative wood inserts are allowed with ACC approval. Walls between neighbors shall be painted on both sides. The side facing the neighbor shall be in a color that blends with the house color **as approved in writing by the affected** neighbor. The written approval of any affected neighbor in this regard must be included in the proposal package submitted to the Architectural Control Committee.

Gates: Are to be of metal, wood or vinyl in coordinated house colors and subject to ACC approval.

Driveways: Concrete, stone **e.g.** slate, quartzite, etc. Futura stone and decorative brick/concrete block driveways are acceptable. Grouting must be a neutral color that corresponds to the house colors.

Mailboxes: Location, color, size, design, lettering and other particulars of mail or paper deliver boxes shall be subject to the approval of the Committee.

Storage units: Freestanding storage units must be unobtrusive to neighbors, not visible from the street or golf course, and comply with material regulations. (DDCR sections 4 & 5 Article 6).

Garage doors: Must blend with the house color and be kept in good repair.

Roof gutters/downspouts and exterior piping: Must be architecturally attractive and coordinate with the house color, kept in good repair, free of growth. Drainage pipes must be hidden and prevent any problem to the common area.

Solar panels: Installations of solar systems require ACC approval. The highest point of a solar panel shall be lower than the ridge of the house to which it is attached. All equipment must be kept in good repair.

Air conditioners: The units must meet the State of Hawaii Department of Health Noise Reference Manual-Oahu Edition dated 2/08 or most current version.

Excavation: No part of any lot or the common area shall be filled, excavated or otherwise altered in such a manner as to affect drainage of any adjoining lot.

4. <u>Landscaping Guidelines</u>. All planted areas must be served by an automatic irrigation system designed to adequately provide for all plantings including the strip between the street and the sidewalk. Sharp edged rocks/stones are not allowed in this area. **Landscaping is to be kept in a neat and attractive condition.**

Walls fronting the sidewalk are to have plants or foliage adorning or in front of them on the street side. Bare walls will not be approved.

5. Fair Housing Act. None of the provisions of the Queens Gate Community Association documents are intended to be in contravention of the State or Federal Fair Housing Act. The Board will at all times comply with the provisions of the Fair Housing Acts when acting upon requests by handicapped persons to make reasonable modifications, at their cost, to houses and/or to the common areas if such modifications are necessary for their full enjoyment of the project. The Board will also comply with the provisions of the Fair Housing Act when acting upon requests by handicapped persons for exemptions from any of the provisions of the DCCR's or these rules which would interfere with said handicapped persons' equal opportunity to use and/or enjoyment of their homes and/or the common areas.

VI(A). INTERIOR AND EXTERIOR CONSTRUCTION.

All construction projects shall comply with Owner's/Contractor's Rules as follows:

- Prior to the start of any construction the Owner must obtain all appropriate approvals and permits as required by the City and County of Honolulu and the Queen's Gate Board of Directors.
- Improvements shall not violate the Declaration of Covenants, Conditions, and Restrictions for the Queen's Gate Community Association or any Amendments or Supplements thereto, including the Declaration of Protective Provisions or these House Rules, which are applicable to Queen's Gate.

- 3. The Owner is responsible for ensuring that all improvements are constructed within the boundaries of the lot and insuring that they do not extend into any view easements, setback areas, etc. The Owner will assume the burden and expense of correcting any violations, including but not limited to any related administrative fees and/or attorney fees incurred by the Board.
- 4. The Owner is responsible for the conduct of all personnel (including their adherence to Queen's Gate House Rules) involved in the improvement whether contractor employees or otherwise.
- 5. Contractors and/or their related employees shall not arrive at Queen's Gate prior to 8:00 AM and must depart by 5:00 PM. No construction is permitted on Sunday.
- 6. No vehicles associated with the improvements will be parked in the cul-de-sacs except for the minimum time necessary for the delivery of supplies and materials. Owner shall completely inform contractor of the parking rules, which contractor and his employees shall comply with.
- 7. Any products of construction including but not limited to dirt, concrete, debris, etc. deposited on the streets of Queen's Gate will be COMPLETELY removed on a daily basis. Debris from tree trimming and/or landscaping modifications must also be completely removed on a daily basis. Hosing, blowing or sweeping this or other materials out of a driveway or property onto any street within Queen's Gate is prohibited.
- 8. Construction debris must be maintained in a dumpster or neatly stacked and covered on a daily basis. All debris and dumpsters shall be removed promptly at the completion of the construction project.
- 9. Dumpsters are encouraged to be placed in owner's driveways. Street placement shall be approved prior to delivery by the ACC and shall be limited to acceptable vehicle parking locations and durations as defined by the DCCRs and House Rules.
- 10. Owner is required to provide restroom access or facilities for all workers and contractors associated with the construction project. If necessary, this may include the rental and placement of portable toilets. Portable toilet placement shall be approved prior to delivery by the ACC or Site Manager. Portable toilets shall be serviced, at a minimum, weekly, or more frequently as recommended by supplier. Toilets shall be removed promptly at the completion of the construction projects.
- 11. The Owner will prevent any disruption of normal drainage and related damages will be the Owner's sole responsibility to correct.
- 12. Any damage caused to the common areas of Queen's Gate will be promptly repaired at the Owner's expense.

- 13. The Owner shall assume full responsibility and indemnify and hold the Queen's Gate Community Association, the Board and the ACC harmless against any and all claims resulting from construction, including but not limited to the operation and maintenance of equipment and machinery. The Board and/or ACC reserve the right to require proof of adequate insurance from owners or their contractors regarding work done within Queens Gate.
- 14. Any paint proposed for maintenance or for new construction shall be approved by the Architectural Control Committee as to color prior to application. Any paint over spray or debris caused by power- washing, sanding or other construction or maintenance activities shall strictly be contained within the Owner's property. Owner shall insure and guarantee that any damage caused to adjoining properties, automobiles, and/or common areas by failure of the contractor or Owner to comply with this rule shall be immediately remedied at the Owners sole cost and expense.
- 15. Work is to begin within 60 days and completed within 180 days of ACC approval. The ACC for reasonable circumstances may grant an extension.
- 16. Violations of the Owner/Contractor Rules will subject the home owner to enforcement policies set forth in these House Rules.

VII. MAINTENANCE AND APPEARANCE.

No garbage, refuse, tree, grass or shrubbery trimmings shall be placed in public view but may be placed on the driveway or curbside adjacent to a residence in approved bins. Bins and bulk items should be put out not sooner than 6 p.m. the evening preceding the scheduled pickup. Bins should be retrieved as soon as possible on the day of pick-up.

Lots are to be landscaped and kept in a neat and attractive condition.

All painted surfaces must be in good repair. Maintenance is required if areas are stained, peeled, blistered, faded, blotched, weathered, or cracked. Wooden material maintenance includes replacing rotted, defective, loose, and aged material.

VIII. QUIET USE AND ENJOYMENT

The DCCR's specify that no noxious or offensive activity shall be carried on in Queen's Gate that is or may become an annoyance or nuisance to the neighborhood. Therefore, no homeowner, tenant or occupant shall make, or permit the making of disturbing or excessive noise or undertake any activity that will interfere with the quiet use and enjoyment of other residents. Quiet hours shall be from 10:00 p.m. until 8:00 a.m. except Sundays, which will remain quiet until 11:00 a.m. Solicitation, except by residents, is not permitted in Queen's Gate and any solicitation should be called to the attention of the site manager.

IX. FIREWORKS

No fireworks of any type shall be used in the common areas. Violators will be fined \$100 plus all related costs including but not limited to clean up and property damage repair.

X. CLUB HOUSE RULES AND REGULATIONS

Purpose:

The Club House shall be for the exclusive use of residents and their guests when in the company of the resident. Owners who lease their homes **and do not reside in Queen's Gate** are considered to have leased their privilege to use the recreation facilities as well. The following is a guide to non-Board approved events:

RESERVATIONS:

Reservations are on a first-come, first-served basis by making advance arrangements at least 3 days before the scheduled event with the Site Manager.

FEES:

- 1. A pre-paid \$25 non-refundable fee is charged to cover maintenance costs for all social events.
- 2. Fees must be paid to the Queen's Gate Community Association and received by the Site Manager at least three days prior to the scheduled event.
- 3. In addition to \$25 fee, a deposit is required \$100 for events with 13 to 30 attendees, and \$250 for events with more than 30 attendees.
- 4. The additional \$100 or \$250 deposit is refundable after the Site Manager has determined that there has been no damage to the premises and the facility is adequately cleaned. If the deposit is not sufficient to cover any damages to the facility or premises, the Board of Directors will assess additional costs. Any resident who elects to use the clubhouse agrees to pay any additional fees assessed by the Board of Directors for cleaning and/or repairs. No future reservations may be made by the resident if previous cleaning and or damage assessments have not been paid.

MAXIMUM NUMBER OF PEOPLE: 100

Hours:

The Club House may be reserved for use during the hours 7 a.m. to 10:30 p.m. Since utilization of the Club House requires observation of the "hours of quiet", any music and loud noise, etc., must be minimized by 10:00 p.m. and ceased at 10:30 p.m. Guests are not allowed to loiter in the parking areas or common elements of Queen's Gate and must exit the Club House area in an orderly fashion no later than 10:30 p.m.

CLEAN UP:

The Club House must be secured by 11:00 P.M. The Club House must be cleaned and keys returned as negotiated with the Site Manager.

CONDUCT:

Residents utilizing the Club House are responsible for the conduct of their guests at all times.

SPECIAL CONDITIONS:

- 1. The Board of Directors may require one or more special duty officers to be present at the expense of the resident host. These officers will be responsible for monitoring the entry/exit of cars to/from the function.
- 2. The resident reserving the Club House is solely responsible to ensure that all applicable laws including, but not limited to, laws related to the service of alcohol, are strictly complied with during any period of use of the Club House. The representatives of the Association (for example, the site manager or any special duty officers) will not be responsible to ensure such compliance and the resident agrees to indemnify, defend and hold the Association harmless from any claims related to noncompliance. Without limitation, the resident is responsible to ensure that alcoholic beverages are not served to or available to minors. When making the reservation, the resident reserving the Club House must complete a form whereby the resident must specify whether alcohol will be served or available and, if so, agree to indemnify, defend and hold the Association harmless for any claims relating to alcoholic beverages served on the premises.
- 3. Teenage Functions: No alcoholic beverages are to be served or consumed.

XI. TENNIS, PICKLEBALL, BASKETBALL COURT RULES

- 1. Courts are for the use of Queen's Gate residents and their guests when in the company of the resident.
- 2. Court play will be for one hour only.
- 3. A player may play longer than one hour if no one is waiting, but must give up the court to arriving players with reservations.

- 4. Without reservations, court use shall be on a first come first served without reservation for the court use, regardless of the type of use.
- 5. Lock the gate after play.
- 6. Gate lock code may be obtained from the Site Manager.
- 7. Hours of play begin at 8:00 a.m. to dusk. Please remember to respect the quiet of surrounding homes.

XII. RACQUETBALL RULES

- 1. Courts are for the use of Queen's Gate residents and their guests when in the company of the resident.
- 2. Hours of Play: 8 a.m. 9 p.m. only.
- 3. Proper attire must be worn at all times (goggles, court shoes and shirts). No black-soled shoes allowed on courts.
- 4. Please make certain that all doors are locked and all lights are out when you leave.
- 5. Do not leave keys or other valuables on the stairway.
- 6. No smoking, drinking or eating on the courts.

XIII. RESIDENTS PARTY POLICY

- 1. The Site Manager must receive advance notice of all parties to be conducted at a residence if invitees will exceed 25 people.
- 2. No codes shall be posted on gates without prior written approval of the Site Manager or Board. A special one-time gate code will be given for that party by the Site-Manager.
- 3. All House Rules must be observed.
- 4. Parties must be restricted to Homeowner's property **and not extend to any common area or other units.**
- 5. Partygoers will be considered the responsibility of the resident. Residents are responsible to keep the party from being noisy and rowdy. The resident is also responsible to limit the number of attendees to a reasonable number that will not create a noxious or offensive condition. If uninvited guests attend the function and refuse to leave, the resident should call the police. Failure to do so will result in a fine.

- 6. Residents and management are free to call the police if they think a party is creating a disturbance.
- 7. The resident is responsible for any rubbish clean up of the common area. The Association may charge a clean up fee to any the homeowner/resident who fails to clean up the common area.
- 8. Repairs for any damage to the common area will be charged to the owner of the home whose occupant, resident or guest caused the damage.

XIV. ENFORCEMENT POLICIES—CITATIONS, FINES AND SPECIAL ASSESSMENTS

A. <u>Enforcement Policy</u>:

The Association is legally required to enforce the DCCR's and House Rules. The Association, acting through its Board of Directors, is authorized to issue citations for violations of these House Rules, and levy fines or special assessments in lieu of the Associations performing maintenance on any part of an owner's home. The Association shall retain the authority to affect any repairs, improvements or exterior modifications that the Association deems necessary in order to effect compliance with the architectural standards and exterior maintenance and repair requirements established by the House Rules. The Board may levy a special assessment against any owner in violation of these House Rules in order to effect compliance after providing the owner 30 days written Notice by certified mail (or Notice by Publication) of the violation and the Board=s intent to either levy a fine or seek a special assessment if the violation is not corrected within the 30 days.

B. Serious Infractions:

Serious infractions (violations which, for example, threaten person or property) shall be the basis for immediate action without any requirement of prior notice.

C. Citations:

Each citation issued shall briefly describe the nature of the violation; date of the violation; lot number; address and name of parties involved, if known. The original citation shall be sent to the homeowner who shall be responsible for payment of any applicable fine. If the homeowner is not an occupant, then copies of citations also will be sent to any offender who is the guest, family member, agent, or employee of a tenant; however, this shall not be deemed a waiver of the homeowner's responsibility

for payment of any applicable fine. The Association shall issue a written citation to a homeowner citing the specific infraction and specifying the time period by which the homeowner is to cure the infraction or make necessary repairs. Each homeowner so cited shall receive 30 days= written notice by certified mail (or Notice by Publication). Subsequent citations will carry escalating fines.

D. Amount of Fines:

- 1. First infraction a written citation shall be given or mailed to the homeowner citing the specific infraction and specifying the time period by which the infraction is to be corrected. The time period to correct a violation shall be 30 days unless a different time frame is designated by the Board. Serious infractions (violations which, for example, threaten person or property) shall be the basis for immediate action without any requirement of prior notice.
- 2. Second infraction A written citation or other notice may be provided to any homeowner cited with a second infraction within a 12 month period. The fine assessed shall not be less than \$200.
- 3. Third infraction and subsequent infraction —A written citation or other notice shall be provided to any homeowner cited with a 3rd or subsequent infraction within a 12 month period in which case the fine assessed shall be not less than \$400.
- 4. Legal Action The Association reserves the right to initiate a legal proceeding in a court of competent jurisdiction to enforce these House Rules which shall also includes the right to seek attorney's fees and costs if the Court ultimately enters an order or judgment in favor of the Association.

E. Appeal of Fines:

Any citation or fine may be appealed as provided in this subsection.

- 1. Within thirty (30) days of the date of a citation or fine, a homeowner, tenant, or other respondent may appeal to the Board by mailing or delivering written notice of appeal to the Managing Agent.
- 2. If an appeal is made to the Board, the notice of appeal must contain a copy of the citation, a statement of the facts of the offense, the reason for appeal, the names and addresses of any witnesses, and copies of any proposed exhibits. The homeowner, tenant, or other respondent may appear at a Board meeting to provide additional information. The Board may request that the person appear.
- The Board may reduce, suspend, or cancel any citation, fine or assessment after consideration of the appeal. The Board will mail or deliver a written decision to the person making the appeal.

4. Pending an appeal to the Board, a homeowner need not pay a fine or assessment and no lien shall be imposed on a homeowner's unit pending appeal. Unless, the Board votes to rescind or modify a citation or fine, filing a notice of appeal shall not halt the accrual of any ongoing late fees or fines imposed for the offense, which is the subject of the appeal.

XV. DRONE USE POLICY

Operation of a drone (UAV) within Queen's Gate properties is forbidden. Exception may be authorized through written permission through Site Manager.

ATTACHED APPENDICES:

- 1. HOMEOWNERS RULES FOR CONTRACTORS WHILE PREFORMING INTERIOR AND EXTERIOR CONSTRUCTION.
- 2. SAFE PRACTICES

House Rules

QUEEN'S GATE COMMUNITY ASSOCIATION

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